# Program Assessment Exam from Peregrine Academic Services
## Frequently Asked Questions Guide

| Question | Response |
|---|---|
| *Why am I taking this assessment exam?* | Your school requires students to take comprehensive assessment exams in order to assess your learning and to evaluate the program learning outcomes associated with the program of study. The purpose of this exam is to allow school officials the ability to assess the quality of the academic programs, so that the school can improve its programs and provide the best possible educational experience for all students. The assessment exam helps ensure that the school maintains the highest quality of education. |
| *How should I prepare for the assessment exam?* | The comprehensive exam covers topics taught throughout the degree program, which are aligned to the topics required for accreditation. If you are taking this exam early in your program (the inbound exam), there is no need to prepare. This exam simply assesses the baseline data the school needs for its analysis. If you are taking the exam at the end of your program (the outbound exam), the preparation for the exam comes from your educational experience with the school, specifically through the required courses for your degree. The exam assesses the foundational knowledge areas. There is no need to prepare for the exam. |
| *Does this assessment exam affect my final grade?* | Please refer to your course syllabus or course instructor for information on how the exam will be graded. |
| *What do I need to access the assessment exam?* | You will need a computer with Internet access. To avoid interruption and technical difficulties, it's best to have a strong internet connection while using our services. No other plug-ins are required. |
| *How do I register for the assessment exam?* | Please follow the instructions from your course professor or the information provided in your course syllabus. |
| *How do I start the assessment exam once I am registered for it?* | At the conclusion of the self-registration process, a hyperlinked course name will be displayed. When you click the hyperlink, your web browser will open to the exam screen. This is the best method to start the exam.<br><br>If you do not begin the exam at the end of the self-registration process, you can also access the exam by using the email sent to you upon completion of the self-registration process. This email also contains a hyperlinked course to take you to the exam page. |
| *I know I am registered, but I never received the email.* | Please check your SPAM or JUNKMAIL folder for the email from Peregrine Academic Services (Receipt@PeregrineAcademics.com). Please DO NOT REPLY to this email. You can also have the email re-sent to you by visiting our access link retrieval.<br><br>If you still do not see the email, then there is an issue with your Internet Service Provider (ISP) blocking or otherwise restricting the emails and Peregrine Academic Services may not be able to assist you with recovering this email. The last-resort option is to submit a support email to Peregrine Support and we will send you the access link manually in a reply email. |
| *I have the email, but how do I access the assessment exam site?* | Click on the blue, underlined hyperlink content included with the title of the course you are enrolled in. The hyperlink directs your Web browser to the appropriate site and auto-fills the registration information. |

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| *How much time do I have to take the assessment exam?* | You are allowed 48 hours to complete the exam once the exam has been started. The exam access link does not expire, but rather the 48-hour rule begins after you click "Proceed with Exam" and start the online exam. |
| *Due to extenuating circumstances, I was unable to complete the assessment exam within 48 hours, or with 3 access attempts.* | Contact your instructor if you need the assessment exam reset due to extenuating circumstances or technical difficulties. Peregrine Academic Services requires instructor/school/faculty involvement with this step in order to ensure the academic integrity of the test process. |
| *What if I need to take a break during the assessment exam?* | If you need to step away for a moment, you may click the button "Record Answer & Take a Break." This will provide you with a timed 15 minute break. Your assessment exam will resume automatically after the 15 minutes is over.<br><br>Please be advised that the 3 access attempts have been added to address unforeseen issues (i.e. loss of internet connectivity, emergencies). Do not use these as breaks during the exam. Rather, please use the "take a break" feature within the exam window to pause the exam for up to 15 minutes. |
| *What if I need to leave the assessment exam?* | If you need to step away for an extended length of time, you may click the option "Record Answer & Exit Exam." This feature is intended to be used for extenuating circumstances, and should not be used to "take a break" from the exam. You will only be able to utilize this feature 2 times. Please remember you must still complete the exam within 48 hours of your first access attempt. |
| *How many questions are on the assessment exam?* | The number of questions on the assessment exam will vary between universities. Typically, undergraduate level assessment exams may contain between 100 and 120 questions. A graduate level assessment exam can range from 60 to 100 questions. These are general estimates and the number of questions will depend on the exam and selection of topics by your school's officials. |
| *How long will I need to take the assessment exam?* | Typically, the exam should take between 60-90 minutes. This can vary depending on the student and the number of topics and questions determined by the institution. |
| *How much time is allowed to answer each question during the assessment exam?* | You are allowed 3 minutes to answer each question. You will see the time remaining on the screen for each question during the assessment exam. |
| *Can I "back track" during the assessment exam?* | No, you may not back track. All questions must be answered in the allotted time given, otherwise the question will be graded as 0 points. |
| *Will I see my score at the end of the assessment exam?* | After completing the assessment exam, you will be asked to view and save your completion certificate. This certificate will generate in PDF format and will show the score you received on the exam. |
| *How do I print or save my completion certificate?* | After completing the post-test, you will be asked to view and save your certificate. A link to download the exam completion certificate will also be automatically emailed to you at the end of the exam. If you have forgotten to save your completion certificate, you may retrieve it by visiting our certificate retrieval page. |

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| *How should I submit the certificate to my instructor?* | The completion certificate will be generated in PDF format. Please refer to your course instructor or syllabus to determine how the completion certificate should be submitted to your professor. |
| *If I still have questions, whom do I contact?* | For course and assessment exam content/requirement related questions, please contact your course professor. Peregrine Academic Services does not control how assessment exams are graded or otherwise used by the institution. For technical questions or issues regarding the exam site, please visit our technical support page at http://www.peregrineacademics.com/home/technical-support. |